

# UTRGV - PSJA - EHS - CC

## Partnership Program



### Health and Safety Observation Form

	Yes	No	N/A	Comments
<b>Physical Distancing</b>				
Any time that employees are less than 6 ft. from each other or interacting with children, they must wear a face covering.				
Designated areas for pick-ups and deliveries, limiting contact to the extent possible.				
Ensure employee and children groupings are as static as possible by having the same group of children stay with the same staff whenever and wherever possible.				
Group size must be limited to no more than 8 children (not including employees/staff). Reasonable steps are taken to reconfigure space to limit overall density of rooms to 8 or fewer Children				
At nap/rest time, facilitate children to rest at least 6 ft. apart and head-to-toe.				
Prohibit non-essential visitors on site, to the extent possible.				
Designated areas for pick-ups and deliveries, limiting contact to the extent possible.				
Child drop-off and pick-up procedures to allow for strict 6 ft. distance between parents/guardians and employees.				
Stagger arrival and drop-times and, when feasible, have staff receive the child from the from the parent/ guardian at the beginning of the day and bring the child out to the parent/guardian at the end of the day, so that parents/guardians don't have to enter the facility or program area.				

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<i>Protective Equipment</i>	Yes	No	N/A	Comments
<p>Ensure employees wear face coverings any time they are 6 ft. apart from one another, and at all times when interacting with children, regardless of distance.</p> <p>Acceptable face coverings include but are not limited to cloth (e.g. homemade sewn, quick cut, bandana) or surgical masks.</p>				
<p>Limit the sharing of objects (e.g. electronic equipment, arts and crafts materials, touchscreens) and discourage touching of shared surfaces; or, when in contact with shared objects or frequently touched areas, require employees to wear gloves (trade-appropriate or medical); or require employees and children to practice hand hygiene before and after contact.</p>				
<b><i>Hygiene, Cleaning and Disinfection</i></b>				
<p>Adhere to hygiene, cleaning, and disinfection requirements from the Centers for Disease Control and Prevention (CDC) and Texas Department of Health (TDH) and maintain logs on that document date, time, and scope of cleaning and disinfection.</p>				
<p>Provide and maintain hand hygiene stations: handwashing with soap, running warm water, and disposable paper towels; alcohol-based hand sanitizer containing 60% or more alcohol for areas where handwashing is not available/practical.</p>				
<p>Make hand sanitizer available throughout common areas on site and place hand sanitizer in convenient locations (e.g. entrances/exits, offices/reception desks).</p>				
<p>Employees/staff and children must perform hand hygiene immediately upon entering the program.</p>				

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<i>Hygiene, Cleaning and Disinfection</i>	Yes	No	N/A	Comments
Require staff and children to practice hygiene in the following instances: <ul style="list-style-type: none"> <li>➤ Upon arrival to the first program activity;</li> <li>➤ Between all program activities;</li> <li>➤ After using the restroom;</li> <li>➤ Before eating;</li> <li>➤ Before departing the last program activity</li> </ul>				
Appropriate cleaning/disinfection supplies for shared and frequently touched surfaces (e.g. door handles, multi-seat strollers, toys, art supplies, areas where children eat), and encourage employees to use these supplies before/after use of these surfaces, followed by hand hygiene				
Limit children from using toys that cannot be cleaned/sanitized.				
Rest/Nap periods for children, make individual clean bed coverings available for each child, and do not allow bedding to be shared.				
Is staff taking the following precautionary measures when taking care of young children: <ul style="list-style-type: none"> <li>➤ Frequent and thorough hand hygiene for both staff and children.</li> <li>➤ Whenever a child is soiled with secretions, change the child's clothes, and clean the child, as needed.</li> <li>➤ When diapering/aiding with toileting, wear gloves, wash hands (staff and child) and follow cleaning and disinfection steps between each child.</li> </ul>				

**Center Highlights:**

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**Recommendations:**

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 Center Manager/Director

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 Date

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 Grantee Health & Safety Staff

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 Date